

VIRGINIA DEPARTMENT OF HEALTH (VDH)
OFFICE OF DRINKING WATER (ODW)
FINANCIAL AND CONSTRUCTION ASSISTANCE PROGRAMS (FCAP)

RETURN APPLICATION TO:

Office of Drinking Water /VDH
109 Governor Street, 6th Floor
Richmond, VA 23219
(Voice: 804-864-7501)
(FAX: 804-864-7521)

**Note: Submit two complete and
signed applications and two copies of
all required attachments**

APPLICATION FOR REFINANCE FUNDS

Application also available at: <http://www.vdh.virginia.gov/odw/financial/dwfundingprogramdetails.htm>

Incomplete information may result in the delay or rejection of the application request.

If approved the refinance will be for the same final maturity up to a 20 year loan at the core term interest which is set at closing but has historically been around 1.5 to 2.4%. VDH reserves the right to offer a 30 year if the waterworks meets certain disadvantaged criteria.

PRE-SCREENING REQUIREMENTS FOR REFINANCING DEBT:

If you answer **YES** to any of these questions; **STOP** as you are not eligible to apply for Refinance funds.

1. Have you been debarred or suspended from applying for state or federal funds? ☐ Yes ☐ No
2. Is your waterworks state, federally, tribally, or privately owned? ☐ Yes ☐ No
3. Is your waterworks classified as a Non-community Waterworks (i.e. NTNC or TNC)? ☐ Yes ☐ No

OTHER REQUIREMENTS – The following questions pertain to the construction debt being refinanced:

If you answer **NO** to any of these questions; **STOP** as the funding request appears to be ineligible or your application needs to be revised.

4. If the debt was incurred for projects in addition to the construction of drinking water infrastructure can the drinking water portion be readily allocated with supporting documentation? ☐ Yes ☐ No
5. Is the debt pre-payable or current callable? ☐ Yes ☐ No
6. Was the debt incurred for DW construction with a construction initiation date after July 1, 1993? ☐ N/A, Unsure ☐ Yes ☐ No
7. If construction was initiated after October 30, 2009; were Davis-Bacon Wage requirements incorporated into the construction? ☐ N/A, Unsure ☐ Yes ☐ No
8. If plans and specs were approved after January 16, 2014; were American Iron and Steel or Buy American requirements incorporated into the construction? ☐ N/A, Unsure ☐ Yes ☐ No

SECTION A – ORGANIZATIONAL AND CONTACT INFORMATION

Legal Owner of Waterworks or Authorized Agent

- a. Name: _____
- b. Address: _____
Street Address/P.O. Box Town/City State ZIP
- c. Contact Person: _____
- d. Telephone Number: _____ Alternate Number: _____
- e. FAX Number: _____ E-mail Address: _____
- f. Federal DUNS #: _____

SECTION B – APPLICATION CERTIFICATION

The undersigned representative of the applicant certifies that the information contained herein and the attached statements and exhibits are true, correct, and complete to the best of their knowledge and belief. The undersigned agrees to clarify or supplement information pertaining to this application upon request. The undersigned recognizes that the information contained herein may be subject to state Freedom of Information Act requirements. **The undersigned acknowledges that a part of any interest required on a closed loan can be used by VDH to support the drinking water program.**

Owner or Chief Administrative Officer of Waterworks:

NAME and TITLE: _____

ORGANIZATION: _____

SIGNATURE : _____ DATE: _____

SECTION C – DEBT REFINANCING INFORMATION

The Drinking Water loan can only be used to pay outstanding principal amount of the indebtedness to be refinanced plus reasonable financing expenses and the loan must be pre-payable or currently callable.

1. Refinance Funding for Drinking Water Infrastructure Debt

Amount of debt eligible for refinance (principal only)	\$ _____
Other eligible costs (e.g. Bond Counsel)	\$ _____
VDH loan closing costs (assumed)*	\$ _____ 6,000
Total Amount of VDH funding assistance needed	\$ _____

*VDH reserves the right to apply a closing fee of \$6,000 for all applicable loan offers to defray the cost of this service. The \$6,000 may be included in the principal of the loan. If VDH determines a loan closing fee does not apply it will be eliminated from the final budget.

2. Existing final maturity and desired final maturity: _____

3. Type of security applicant anticipates giving for the loan: *[Check All Appropriate Type(s)]*☐ Pledge of Revenue of the Water System Only.☐ Pledge of Revenue of Water and Sewer System.☐ General Obligation of the Locality.☐ Other – Describe: _____**SECTION D – REQUIRED ATTACHMENTS: Please label your attachments with corresponding numbers (i.e. D-1, D-2, etc.).**

1. Outstanding debt amount and with whom. Include origination date(s) of the debt obligation(s) to be refinanced.
2. Estimated Refinance savings. Use the net present value savings of the existing debt minus the potential refinance debt. Assume a level debt service schedule with semi-annual payments at an interest rate of 2.2% for 20 years or shorter to match the existing final maturity date. The first payment will be six months after loan closing and should occur within 12 months of application submittal. If you have difficulty calculating this savings, please contact VDH.
3. Controlling Board Authorization or Owner's Letter identifying Agent Authorized to make application to the DWSRF.
4. One copy of the latest interim (unaudited) financial statement.
5. One copy of the current year budget.
6. One copy each of the five most recent annual audits. If the applicant has existing debt held by VRA and audit submittals are current, it is not necessary to submit. This item may be submitted in PDF format on a CD provided 2 copies of the CD are submitted.
7. One copy of the bond and loan agreement to be refinanced.